HONOR SYSTEM FLOW CHART

The following outlines the College of Charleston Honor System process as outlined in the Student Handbook. Please refer to the Student Handbook for additional information and explanation. For all purposes of this information, “day” will be defined as “one official College of Charleston workday” and shall exclude weekends and holidays.

PRE-HEARING

- Report of Alleged Violation
- Contact with student
- Meeting with Student Affairs Official

- No reasonable basis for allegation
- Allegations dismissed, No charge(s)
- Reasonable basis for allegation
- Charge letter and packet delivered
- Student admits violation
- Student contests charge(s)

ADMISSION OF VIOLATION

- Student admits violation
- Board hearing to determine sanctions
- Administrative hearing to determine sanctions
- Board recommends sanctions
- Administrator recommends sanctions
- Student affairs affirms or modifies sanctions

- Student or Complainant enters appeal

5 DAYS 30 MINUTES - 48 HOURS 2 DAYS 5 DAYS
CONTESTATION OF CHARGE(S)

Student contests charge(s) → Hearing

- Student found not in violation → Charge(s) dismissed
- Student found in violation → Sanctions recommended → Student Affairs affirms or modifies recommendations → Student or Complainant enters appeal

5 DAYS 30 MINUTES - 48 HOURS 2 DAYS 5 DAYS

PROCESS OF APPEALS

Appeal submitted to Executive VP for Student Affairs → Executive VP reviews the case → Decision returned

10 DAYS